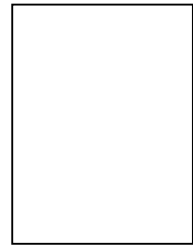




EMPLOYMENT APPLICATION FORM



POSITION APPLIED FOR : _____

PERSONAL INFORMATION

Name : _____

NRIC : _____ Old IC : _____

Date of Birth : _____ Sex : _____

Race : _____ Religion : _____

Nationality : _____ Marital Status : _____

Mobile No. : _____ House Tel : _____

Address : _____

Own any Transport : _____ What Type : _____

FAMILY BACKGROUND

Name of Father : _____ Occupation : _____

Name of Mother : _____ Occupation : _____

Name of Spouse : _____ Occupation : _____

Please list down details of brothers & sisters (if any)

Name	Date of Birth	Occupation	Educational Level

Please list down details of children (if any)

Name	Date of Birth	Sex	Educational Level

EDUCATIONAL LEVEL		
Year	Name of School / College / University	Qualification (Major Academic)

Please state other training, certifications of licenses held :

EMPLOYMENT HISTORY				
Employment date	Previous / Current Employer	Contacts No.	Salary	Reasons for Leaving (be specific)

PERSONALITY	
Interest / Hobby	: _____
Languages (Spoken)	: _____
Languages (Written)	: _____
Own Strengths	: _____
Own Weakness	: _____
Aims / Ambitions	: _____

HEALTH CONDITION	
State of Health	: _____
Physical Disability (if any)	: _____
Major illness since birth	: _____
Any Colour Blindness	: _____



Please answer the below questions :

- 1) Are you willing to work on shift / overtime? : Yes / No Yes / No
- 2) Are you willing to work under pressure? : Yes / No
- 3) When will you be available for work? :
- 4) If selected for employment, are you willing to submit a pre-employment drug / pregnancy screening test? : Yes / No
- 5) Have you ever been convicted of a crime? : Yes / No

If yes, please explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

SALARY

Last Drawn Salary : _____ Expected Salary : _____

REFERENCES

Name	Position / Company	Contact No.	Years Known

ACKNOWLEDGEMENT AND AUTHORIZATION

	I certify that all answers given herein are true and complete to the best of my knowledge.
	I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
	In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in an immediate termination of employment.

.....
Applicant's Name : _____ Date _____

FOR HUMAN RESOURCE DEPARTMENT USE

Interview Date / Time : _____
Interview by : _____
Comments : _____